

Dear participant

On behalf of the organizing committee of the exhibition company BiExpo, we are glad to welcome you and all your partners participating in the preparation for the exhibitions.

! Please read this information carefully.

Technical Services Guide

If you need to order additional equipment (structural elements, furniture, kitchen equipment, additional power connection), please contact your project manager.

! Additional equipment is limited.

Participation fee

The deadline for payment for the exhibition space and services ordered by you is **March, 15 2023**

Unpaid services will not be provided. Exhibitors who have not paid for their participation will not be allowed on the stands. Unpaid stands will not be built. For payment, please contact the office of BiExpo.

Delivery and customs clearance of goods

Erki Cargo LLC
Phone: +996 555 92 93 98
E-mail: erkicargo@mail.ru
Contact person: Ernest Osmonov

Technical assistance / Registration of participants at the exhibition

The office of the exhibition organizers will work from 9 am to 6 pm, starting from April, 2

Victor Linovizky will be glad to assist you in all technical matters, tel.: +996 770 711 111.

Registration of participants

To receive an EXHIBITOR badge, you need to register online. **Registration is open on the exhibition website 30 days before the event.**

Be sure to register in advance.

You can receive the participant's badge on the day of arrival on April 3, Monday from 9 am to 6 pm at the entrance to the exhibition at the registration desk.

If you have any questions during registration, please contact your IT specialist: **Alexander Kurganov will be glad to assist you with all questions, tel.: +996 770 770 964.**

Official Opening Ceremony

The official opening ceremony of the exhibitions will be held on April, 4 at 11 am in the Arena of the Kyrgyz State Academy of Physical Education and Sport, Akhunbayev Street, 97

Communication at the exhibition

You can use the services of long-distance and international communication at the stand office of the organizers

Security

The organizers provide general security for the pavilions **from 6 pm to 9 am from April, 3 to April, 5 2023**

BiExpo LLC is not responsible for any losses incurred by exhibitors during the exhibition from 9 a.m. to 6 p.m.

You can order individual security of your stand by contacting the office of BiExpo LLC

Installation days and opening hours of the exhibition:

Marking of stands inside pavilions	March 31	from 1 pm to 6 pm
Installation of stands inside pavilions / Entry of participants to unequipped stands	April 1	from 9 am to 6 pm
Entry of participants to unequipped stands	April 2	from 9 am to 8 pm
Entry of participants to equipped stands / Registration of participants	April 3	from 9 am to 8 pm
Official opening of the exhibition	April 4	11 am
Exhibition opening time	April 4	from 10 am to 6 pm
Exhibition opening time	April 5	from 10 am to 6 pm
Exhibition opening time	April 6	from 10 am to 4 pm
Deconstruction of the stands	April 6	from 4 pm to 8 pm

Reservation of exhibition space at exhibitions

You can reserve space for future events and get the opportunity to book the best place to participate during the exhibitions. On this issue, please contact the organizers.

Taking this opportunity, let us sincerely wish you and your partners success and fruitful work at our exhibition!

Sincerely, the organizing committee of the exhibition.

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